

**RECEIPT - FOR INTERNAL USE ONLY**

I hereby acknowledge receipt of the above and its marked attachments this

\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

This receipt is not an acknowledgment that such submission is complete.  
By: \_\_\_\_\_

**APPLICATION FOR APPROVAL  
SUBMISSION TO ARCHITECTURAL CONTROL COMMITTEE**

**A. GENERAL INFORMATION:**

Owner: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: (h): \_\_\_\_\_ (w): \_\_\_\_\_

**B. MY REQUEST INVOLVES THE FOLLOWING TYPE OF IMPROVEMENT:**

- Landscaping
- Drive/Walk Addition or Improvement
- Basketball Backboard/Pole
- Storm Doors
- Storage Shed
- Room Addition
- Fencing
- Painting
- Deck/Patio/Slab
- Roofing
- Patio Cover/Awning
- Painting (if so, you must read and fill out Section D. below)
- Other \_\_\_\_\_

**C. DESCRIPTION OF WORK (INCLUDE NATURE, KIND, EXTERIOR COLOR, AND LOCATION OF PROPOSED IMPROVEMENT):**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**D. PAINT FORM FOR EXTERIOR PAINT (ONLY FILL OUT IF APPLICABLE)**

Please include a sample of the requested paint colors and fill out the below box indicating the color name and code that you are requesting for each area to be painted.

Base/Body	
Trim	
Front Door	
Accent	

**E. NAMES AND ADDRESSES OF ARCHITECT, CONTRACTOR OR OTHER OWNER REPRESENTATIVE(S), (IF ANY):**

\_\_\_\_\_

\_\_\_\_\_

**F. ATTACHMENTS:**

- Samples or description of colors
- Specifications (e.g. manufacturer's brochure)
- Construction Plans
- Photographs
- Other
- Sample of materials
- Elevation drawings
- Architectural drawings
- Plot Plan

I understand that I must receive the written approval of the Architectural Control Committee in order to proceed. Architectural Control Committee approval does not constitute approval of the local building or zoning department, drainage design or structural or engineering safety and/or soundness. I understand that I may be required to obtain building or other permits and approvals prior to the commencement of any work. I agree that my failure to obtain required building or other permits and approvals will result in the withdrawal of the Architectural Control Committee's approval.

I further agree not to alter existing drainage patterns on the Lot without the express approval in writing by the Board or the Architectural Control Committee. Upon completion of my improvement, I hereby authorize Architectural Control Committee or its delegate to enter onto my property for exterior inspection at a mutually agreed upon time, if requested. I agree that my refusal to allow inspection may result in the withdrawal of the approval.

I further agree that if, at any time during the process, the Architectural Control Committee requests to enter onto the Lot or requests further information to determine if the improvement is being constructed in accordance with the approval plan and in compliance with the covenants, I will comply with the request. I agree that my failure to comply with the request shall result in withdrawal of the approval. I further understand that the Association may request additional information prior to reviewing this request. In addition, I agree that my failure to start or complete the improvement within the time specified on the application shall result in withdrawal of the approval unless an extension is requested in writing and approved in writing.

**☐ PLEASE CHECK IF YOU ARE RESPONDING TO A VIOLATION LETTER. VIOLATION LETTER # \_\_\_\_\_**

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Planned Start Date: \_\_\_\_\_ Planned Completion Date: \_\_\_\_\_

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**DECISION OF THE ARCHITECTURAL CONTROL COMMITTEE**

The Architectural Control Committee/Board of Directors, having reviewed the submission above, hereby finds that the request is:

- APPROVED AS SUBMITTED
- APPROVED WITH THE FOLLOWING PROVISIONS AND/OR SUBJECT TO HOA GOVERNING DOCUMENTS:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- MUST BE COMPLETED BY: \_\_\_\_\_
- DENIED FOR THE REASON(S) STATED BELOW
  - Improvement does not comply with applicable provisions of declaration of covenants, conditions, and restrictions section : \_\_\_\_\_
  - Improvement is not reasonably suitable for the lot.
  - Not an approved exterior paint color.
  - Request is not in harmony with surrounding structures.
  - Other Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_

ACC/Board Member: \_\_\_\_\_ Date: \_\_\_\_\_

ACC/Board Member: \_\_\_\_\_ Date: \_\_\_\_\_

Attachment 2

SUPPLEMENTAL APPLICATION FOR ACC APPROVAL  
FOR  
ENERGY EFFICIENCY MEASURES  
AND/OR  
RENEWABLE ENERGY GENERATION DEVICES

Pursuant to the Declaration and in addition to the original application for approval (attachment 1) (referred to as "Original Application") I/we hereby submit the following supplemental application to use an energy efficiency measure and/or install a renewable energy generation device:

Date: \_\_\_\_\_  
Names of Owner: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: (h): \_\_\_\_\_ (w): \_\_\_\_\_

Please check the type of device(s) you wish to install:

- Solar energy device
- Wind-electric generator
- Awning
- Trellis
- Shutter
- Ramada
- Shade structure marketed for reduction of energy use
- Garage or attic fan (and associated vents and louvers)
- Evaporative cooler
- Energy efficient outdoor lighting device
- Retractable clothesline

Location of installation: \_\_\_\_\_

Dimensions of proposed device: \_\_\_\_\_

Please attach all of the following:

- \_\_\_\_\_ For other shade structure only: marketing information indicating such structure reduces energy use.
- \_\_\_\_\_ For wind electric generators only: information as expected noise levels when operating.
- \_\_\_\_\_ Photograph or realistic color drawing of device and its placement on the residence.
- \_\_\_\_\_ Completed Original Application

I understand this supplemental application is in addition to and supplements the Original Application. I further understand that any and all representations made in the Original Application are in addition to and incorporated into any and all representations made in this supplemental application.

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_